

GUARDIAN ASSISTANCE NETWORK*
ANNUAL REPORTS WORKSHOPS for ARTICLE 81 LAY GUARDIANS
2016 Winter- Spring

I. Three ANNUAL REPORTS WORKSHOPS – pick a date

TOPIC: How to prepare your annual reports.

DATE: **Friday, March 4, 2016**

PLACE: Kings County Supreme Court

360 Adams Street

Brooklyn, New York 11201

Room: TBA upon registration

TIME: 2:00 – 4:30

DATE: **Thursday, March 31, 2016**

PLACE: Kings County Supreme Court

360 Adams Street

Brooklyn, New York 11201

Room: TBA upon registration

TIME: 2:00 – 4:30pm

DATE: **Thursday, April 14, 2016**

PLACE: Queens County Supreme Court

88-11 Sutphin Boulevard

Jamaica, NY 11435

Room: TBA upon registration

TIME: 2:15 – 4:30 pm

All workshops are offered free of charge, but pre-registration is required.

Please complete the attached Registration Form and send it to GAN either via Fax, e-mail or regular mail (no duplicates, please) to the following:

FAX: (212) 618-5856 or E-mail: GAN@nycourts.gov or

Mailing address: Guardian Assistance Network

360 Adams Street, Room 723

Brooklyn, New York 11201

For additional information please contact GAN by e-mail (above address) or call telephone number: (347) 296-1948 from 9:00 am – 5:00 pm

* The Guardian Assistance Network is a program of the Unified Court System of the State of New York

**2016 Workshops for Article 81 Lay Guardians
Registration Form – Annual Reports Workshop**

Complete and return prior to the trainings by mail, email or fax to:

Guardian Assistance Network *
Kings County Supreme Court
360 Adams Street, Brooklyn, NY 11201
GAN@nycourts.gov
Phone: 347-296-1948 Fax: 212-618-5856

Guardian’s Name (Print legibly)

County of Guardianship

Phone (best contact #)

E-mail (if available)

Name of Incapacitated Person (ward)

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Pick one date for Annual Reports workshop _____
(March 4, or March 31, 2016 (both in Brooklyn) or April 14, 2016 (in Queens))

	Yes	No	Unsure
Completed an initial report	_____	_____	_____
Completed at least one annual	_____	_____	_____
First time doing an annual	_____	_____	_____
Article 81 training	_____	_____	_____
Overdue reports	_____	_____	_____

Select one:

- ____ Personal Needs Guardian only
- ____ Property Guardian only
- ____ Person and Property Guardian
- ____ Co-guardian – person only (another co-guardian of property)
- ____ Co-guardian – person and property
- ____ Co-guardian – property only (another co-guardian of person)

IP (Ward) usually resides in: Residential facility _____ Community _____

Age group of IP: Under 18 _____ 19 - 59 _____ 60+ _____

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